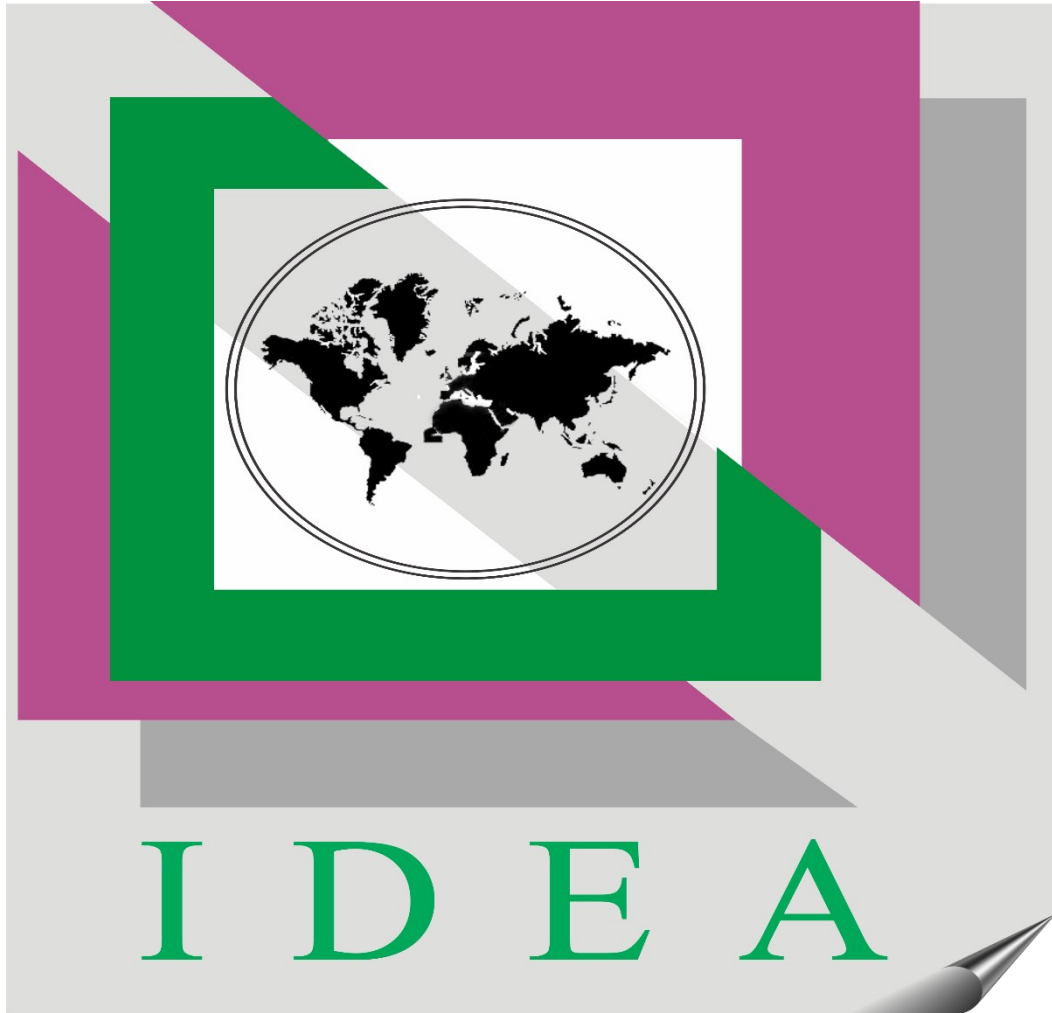


## Invitation to Bid for Qurbani Project-2026



*For a Bright Future*

### INITIATIVE FOR DEVELOPMENT & EMPOWERMENT AXIS (IDEA)

Address: IDEA office House#2, street 1, Rahatabad Peshawar.

Email ID: [feedback@idea.org.pk](mailto:feedback@idea.org.pk)

Website: [www.idea.org.pk](http://www.idea.org.pk)

Contact # 091-5610110 - 144

## Contents

TENDER NOTICE REF: - IDEA/SIF/Supplies/0001/April-2026 .....	3
INVITATION FOR TENDER .....	4
INSTRUCTIONS TO TENDERERS .....	5
General Condition:.....	8
TENDER CONTENT .....	8
ELIGIBILITY OF SUPPLIER.....	8
MANDATORY REQUIREMENTS: .....	9
TECHNICAL EVALUATION CRITERIA .....	9
Price Schedule Lot # 1 - Doc 2A .....	10
Trade Reference (only for Relevant/Livestock or meat export Projects).....	11
TENDERER'S DECLARATION .....	12
CONFIDENTIAL QUESTIONNAIRE .....	13
Business Information .....	14
Banker's Detail:.....	15
Trade Reference (only for Relevant/Livestock or meat export Projects): .....	15

## TENDER NOTICE

REF: - IDEA/SIF/Supplies/0001/April-2026

A non-profit, non- governmental organization, invites sealed bids along with 5% bid security of the total quoted price from reputed vendor/supplier having registration with livestock departments & must be registered for Income Tax & Sales Tax with FBR, for the Provision of 80 Bulls for District Swat.

Bid documents containing details, terms-conditions and specifications can be obtained/download by clicking the link <http://www.idea.org.pk/ads.php> , <https://www.ngostenders.com> & <https://www.brightspyre.com> Sealed Technical and Financial bids as per instruction in the ITB (Invitation to Bid) must be submitted before 26/04/2026 at 04:00 PM. Bids will be opened on Monday at 27/04/2024 at 11:30 AM in the presence of committee members.

### Procurement Section

Address: IDEA office House#2, street 1, Rahatabad Peshawar.

Email ID: [logistics@idea.org.pk](mailto:logistics@idea.org.pk),

Website: [www.idea.org.pk](http://www.idea.org.pk)

Contact # 091-5610110

## INVITATION FOR TENDER

**Date: April 11, 2026**

### Procurement of 80 Bulls for District Swat

Initiative for Development & Empowerment Axis (IDEA) is a non-profit organization registered under the Voluntary Social Welfare Agencies (Registration & Control) Ordinance 1961; in 2003, having registration # 2172.

Initiative for Development & Empowerment Axis (IDEA) with the financial support of SIF is implementing a project named “Specific Project -Food Security & Livelihood-FSLII Swat and Peshawar” for the Supply of Qurbani animals (Bulls) including 7 days of Quarantine, Slaughtering, Skinning, Cutting of Meat Packs of 1600 packet of 5 kg as per the strict sharia roles.

In order to procure “Bulls for Qurbani” Initiative for Development Empowerment Axis (IDEA) is inviting the qualified and experienced company/suppliers for the supply of the following items as per the below mentioned specification.

#### **Per Package items: Total 80 Bulls.**

S. No.	Item Name	Specifications
1	Bulls for Qurbani	<p><b>Scope of Work:</b> The assignment includes 7 days of Quarantine, slaughtering at community level, skinning, cutting, packing 1,600 meat packs (5 kg each).</p> <p><b>Animal Requirements</b></p> <ul style="list-style-type: none"> <li>• <b>Type:</b> Bulls only (Male)</li> <li>• <b>Age:</b> 2.5 to 4 years (minimum 2 teet, maximum 4 teeth visible)</li> <li>• <b>Minimum Live Weight:</b> 220 kg</li> <li>• <b>Carcass weight:</b> (Must not be less than 110 kg)</li> </ul> <p><b>Health &amp; Quality Criteria:</b></p> <ul style="list-style-type: none"> <li>• Animals must be healthy, active, and fit for Qurbani in accordance with Shariah laws.</li> <li>• Animals must be free from all diseases and defects, including but not limited to: <ul style="list-style-type: none"> <li>○ Congo virus</li> <li>○ Blindness</li> <li>○ Lumpy skin disease</li> <li>○ Missing or broken limbs</li> <li>○ Damaged horns</li> <li>○ Any other physical disability</li> </ul> </li> <li>• Animals must be physically sound and visually healthy.</li> <li>• Any animal found weak or defective will be rejected, and the vendor must provide a replacement.</li> </ul> <p><b>Vendor Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Ensure proper animal welfare, including provision of: <ul style="list-style-type: none"> <li>○ Adequate fodder</li> <li>○ Clean water</li> <li>○ Suitable shelter</li> </ul> </li> <li>• This responsibility continues until the slaughtering of the last animal.</li> </ul> <p><b>Plant Operations</b></p> <ul style="list-style-type: none"> <li>• Slaughtering of animals shall be carried out in accordance with Shariah law on the <b>1st, 2nd, and 3rd day of Eid-ul-Adha.</b></li> <li>• Complete skinning, cleaning, and removal of offal.</li> <li>• Cutting of meat into small, manageable pieces.</li> <li>• <b>Packing requirements:</b> <ul style="list-style-type: none"> <li>○ 5 kg per pack</li> <li>○ Food-grade plastic bags</li> <li>○ Properly sealed/knotted</li> <li>○ Printed with IDEA SIF (preferably non-transparent)</li> </ul> </li> </ul>

## INSTRUCTIONS TO TENDERERS

By submitting a tender, tenderers fully and unreservedly accept the conditions of this call for tenders, which will constitute the governing the contract as the sole basis of this tendering procedure, whatever the tenderers own conditions of sale may be, which they hereby waive. Tenderers are expected to examine carefully and comply with all instructions, forms, contract provisions and specifications contained in this tender dossier. Failure to submit a tender containing all the required information and documentation within the deadline specified will lead to the rejection of the tender. No account can be taken of any remarks in the tender relating to the tender dossier; remarks may result in the immediate rejection of the tender without further evaluation.

To be eligible to take part in this tender procedure, tenderers must prove to the satisfaction of the Contracting Authority that they comply with the necessary legal, technical and financial requirements and have the means to carry out the contract effectively. Participation is open to neutral persons and legal persons participating either individually or in a grouping (consortium) of tenderers.

### The foreseeable timetable for this procedure is as follows:

Description	DATE	TIME in PST
Vendor / Supplier Query	21/04/2026	05:00 PM
Deadline for submission of tenders	26/04/2024	04:00 PM
Tender opening session	27/04/2024	11:30 AM

- I. The bidder/ proponent must submit the bid as per specified procurement method (single stage two envelope procedure).
- II. The tender shall be in English language. Overwriting in the proposal is strictly prohibited.
- III. No tender may be withdrawn in the interval between the deadline for submission of tenders
- IV. **Costs of preparing tenders:** No costs incurred by the tenderer in preparing and submitting the tender are reimbursable. All such costs will be borne by the tenderer.
- V. **Ownership of tenders:** The Contracting Authority retains ownership of all tenders received under this tender procedure. Consequently, tenderers have no right to have their tenders returned to them.
- VI. In case of calculation mistakes from the bidder in the submitted tender document, the unit price will be conserved.
- VII. Suppliers who do not receive written feedback within 1 weeks after expiry of the IFT deadline have not been successful, and will not be informed in writing or via email.
- VIII. The bidder shall specify validity of quotation or bid in days; the submitted bid IDEA may under exceptional circumstances request for extension in bid validity.
- IX. Collusion between the firms is strictly prohibited. Any firm / group of firms found involved in creating a cartel or any other collusion arrangement against the interest of the project, will be blacklisted and debarred.
- X. The procuring entity may reject one or all such proposals, which are vague (In terms of financial proposal) or does not adhere to these tender instructions.
- XI. The procuring entity may offer for re-bidding in case the proposal does not satisfy its professional requirements.
- XII. Contract will be signed with the successful bidder and its terms and conditions will govern the executive of the contract.
- XIII. In case public holiday, is announced by the Government (due to any reason) the tender will be

- open on next working day at the same time and venue.
- XIV. In case of any ambiguity the supplier has the right to contact via email to contracting authority within due time span.
  - XV. The Supplier must quote only one option for each item. Bids received with more than one options and rates may be rejected.
  - XVI. Tender publication does not constitute any commitment on part of IDEA unless a written agreement is signed by both parties.
  - XVII. Tender committee reserves the right to change the quantities or cancel/reject any or all offers by assigning cogent reason.
  - XVIII. Suppliers must not be engaged in any corrupt, fraudulent, collusive or coercive practices including but not limited to applying/ bidding by multiple names / companies. If any bidder is found to be involved in such practices his/her bid may be rejected and the companies in question permanently black listed.
  - XIX. Under single stage two envelope procedure, technical bids will be evaluated in the first stage against the technical qualification criteria and in the second stage, the financial bids of the technically qualified firms/bidders will be opened publicly. The financial bids of the unqualified bidder will be returned unopened.
  - XX. **Bid Security:** All the bidder will have to submit 5% Bid security on the name of "IDEA – NTN 3545874-7" at the time of bid submission.
  - XXI. **Animal Inspection:** The animals shall be kept at the selected supplier's farm in a designated and separate area, isolated from other livestock, to facilitate proper inspection. The IDEA technical inspection team, along with a veterinary doctor, will conduct inspections to verify compliance with the specified requirements. IDEA reserves the right to reject any animal that does not meet the required standards or is found to be substandard. Following approval, all animals will be properly tagged, and the technical team will carry out regular monitoring until slaughtering.
  - XXII. **Delivery Schedule & Location:** All 80 bulls shall be delivered to two designated locations in District Swat at least one week prior to Qurbani, as the slaughtering will be conducted at the community level.
  - XXIII. After issuance of contract, the supplier will be responsible for the animal's welfare i.e. provision of fodder, shelter, vaccination and water till slaughtering of last animal.
  - XXIV. **Bid Validity:** Bids shall be valid for a period of 60 days.
  - XXV. **Bid Currency:** Currency shall be Pakistani Rupees (PKR).
  - XXVI. **Lots:** Bidders must apply for complete lot. Partial applying in a lot will not be considered.
  - XXVII. **Bid Price:** The prices must be inclusive of all taxes, duties, delivery / transportation, loading / unloading, packaging and all allied costs link to the qurbani process up to the point of delivery.
  - XXVIII. **Payments:** Payment will be made in one installment upon 100% completion of the supply and services as mentioned above. It will be processed via crossed cheque within one week of submission of complete claim documents to IDEA. Organization will release payment according quantities received as per GRN. All applicable taxes will be deducted in accordance with government regulations.
  - XXIX. **Cancellation of the tender procedure:** Tender evaluation committee reserves the right to cancel/reject any or all offers by assigning cogent reason.
  - XXX. **Appeals Process:** Bidders reserve the right to make an appeal relevant to the tender criteria. The appeal should be in writing attention to IDEA CRM within 3 working days after bid opening procedure. Appeal after 3 days will not be entertained.
  - XXXI. **Data protection:** IDEA guarantees that all procurement activities are fully and transparently documented for internal or donor audit purposes. IDEA guarantees confidentiality of the procurement process.
  - XXXII. The supplier shall be responsible for maintaining cleanliness of the animals and animal sheds, including proper disposal and management of animal waste.

- xxxiii. The supplier shall deploy an adequate team of butchers along with laborers at the Qurbani site, proportionate to the number of animals.
- xxxiv. The supplier shall carry out animal slaughtering at the site during daytime only; no slaughtering activities shall be conducted at night.

### **Shariah requirements**

- I. One bull = up to 7 shares (Qurbanis)
- II. Eid ul Adha expected: 27 May 2026. Qurbani must be performed within 3 days of Eid as per Islamic Shariah law.
- III. As per Shariah guidelines, bulls must not be slaughtered in the presence of other animals, and a separate designated area must be arranged for animals awaiting slaughter.
- IV. Animals must be treated humanely at all times, including during transport, handling, and holding.
- V. Proper feeding and access to clean drinking water must be ensured until the time of slaughter.
- VI. The knife must be sharp and must not be sharpened in front of the animal.
- VII. The slaughtering person must be a Muslim, sane, and knowledgeable of the correct Islamic method.
- VIII. The name of Allah (Bismillah, Allahu Akbar) must be recited at the time of slaughter.
- IX. The animal must be laid gently on its left side facing the Qibla before slaughter.
- X. The throat (trachea), food pipe (esophagus), and major blood vessels must be cut swiftly without severing the head completely.
- XI. Blood must be allowed to drain completely before further processing.
- XII. No animal should be dragged, beaten, or caused unnecessary stress or pain.

### **General Condition:**

- a. All offered commodities must be sound, fair and in merchantable quality. The quality must be in line with the specifications stated in this tender pack.
- b. All offered should be according to standard as per requirement.
- c. Timely arrival in accordance with the delivery periods is of utmost important.
- d. Part shipments are not allowed.
- e. The Contracting Authority holds the right to change quantities and slight changes to the technical specifications if required.

### **TENDER CONTENT**

The tender bid must include the following documentation so please use the list below as a 'Checklist' before submitting the tender pack to IDEA.

- I. Prices schedule dually sign and stamp must be Inclusive of all govt applicable taxes and all allied charges as mentioned.
- II. Tenderers Declaration (Signed/stamped)
- III. Active registration certificate of livestock department.
- IV. Valid NTN & STRN Certificate with proof of being active.
- V. Relevant verified purchase orders/contracts copies. The contracting authority has the right to verify all the submitted purchase orders, where necessary.
- VI. Proof of past valid experience as a registered entity with payment statement history which is related to the tender field.

### **ELIGIBILITY OF SUPPLIER.**

#### **a. SELECTION METHOD**

All the bids shall be evaluated under single stage two envelope procedures, where all the bid will be evaluated as per the below mention criteria.

S/No	Category	Marks
01	Technical	50
02	Financial	50

The bidders who's securing highest marks will be considered as qualified bidders.

Under single stage two envelope procedure, technical bids will be evaluated in the first stage against the technical qualification criteria and in the second stage, the financial bids of the technically qualified firms/bidders will be opened publicly. The financial bids of the unqualified bidder will be returned unopened.

## MANDATORY REQUIREMENTS:

**Following are the mandatory eligibility criteria for supplier/bidder:**

- I. Bidders should be registered entities with the Government (Company with SECP or firm with Registrar of Firms).
- II. Registration with livestock department.
- III. The firm / company must be on active tax payer list of FBR.
- IV. Affidavit must provide on a stamp paper or on company letter head stating that the proponent has never been blacklisted by any government/semi-government organizations NGO or INGO.
- V. Have active bank account in the name of their business with average balance of 100 million in last six months.
- VI. Bid Security of 05% in form of Bank CDR.

## TECHNICAL EVALUATION CRITERIA

Description	Marks	Documentary Evidence
Firm / Company Experience below 03 Years = 0 marks more than 03 till 05 years = 05 Above 5 years = 10	10	Certificate of livestock Department
No. of Relevant Projects completed: more than 240 Animals in one year for an NGO/INGO = 20 marks 100 or above Animals in one year for an NGO/INGO = 10 marks for each experience	20	Purchase Order / Contract  Note: Total marks for this will be 20
ISO Certificate 22000	05	ISO certificate.
Halal Meat Certificate	05	Halal Meat Certificate on company Name.
Financial Strength: Annual Average Turnover of last three years: Less than 100 million = 0 marks 80 to 100 million = 03 marks Above 100 million = 05 marks	05	Audited Financial statements of last three years
Bank Statement: Average balance of above 50 million in last six months = 05 marks Average balance of 30 to 50 million = 03 marks Average balance of less than 30 million = 0 marks	05	Bank Statement of six months (October 01 2025 to March 30, 2026)

\*Minimum qualification marks in technical evaluation is 75%.

**Price Schedule Lot # 1 - Doc 2A**

Please mention your bid / quote on this form along with your sign and stamp on each page or in the same manner on your letter head.

S. No	Description	Specification	Unit	Total Qty	Unit Rate	Total Rate
1	Bulls for Qurbani	<p><b>Scope of Work:</b> The assignment including 7 days of Quarantine, slaughtering, skinning, cutting, packing 1,600 meat packs (5 kg each).</p> <p><b>Animal Requirements</b></p> <ul style="list-style-type: none"> <li>• <b>Type:</b> Bulls only (Male)</li> <li>• <b>Age:</b> 2.5 to 4 years (minimum 2 teeth, maximum 4 teeth visible)</li> <li>• <b>Minimum Live Weight:</b> 220 kg</li> <li>• Carcass weight: (Must not be less than 110 kg)</li> </ul> <p><b>Health &amp; Quality Criteria:</b></p> <ul style="list-style-type: none"> <li>• Animals must be healthy, active, and fit for Qurbani in accordance with Shariah laws.</li> <li>• Animals must be free from all diseases and defects, including but not limited to:               <ul style="list-style-type: none"> <li>○ Congo virus</li> <li>○ Blindness</li> <li>○ Lumpy skin disease</li> <li>○ Missing or broken limbs</li> <li>○ Damaged horns</li> <li>○ Any other physical disability</li> </ul> </li> <li>• Animals must be physically sound and visually healthy.</li> <li>• Any animal found weak or defective will be rejected, and the vendor must provide a replacement.</li> </ul> <p><b>Vendor Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Ensure proper animal welfare, including provision of:               <ul style="list-style-type: none"> <li>○ Adequate fodder</li> <li>○ Clean water</li> <li>○ Suitable shelter</li> </ul> </li> <li>• This responsibility continues until the slaughtering of the last animal.</li> </ul> <p><b>Plant Operations</b></p> <ul style="list-style-type: none"> <li>• Slaughtering of animals shall be carried out in accordance with Shariah law on the <b>1st, 2nd, and 3rd day of Eid-ul-Adha.</b></li> <li>• Complete skinning, cleaning, and removal of offal.</li> <li>• Cutting of meat into small, manageable pieces.</li> <li>• <b>Packing requirements:</b> <ul style="list-style-type: none"> <li>○ 5 kg per pack</li> <li>○ Food-grade plastic bags</li> <li>○ Properly sealed/knotted</li> <li>○ Printed with IDEA SIF (preferably non-transparent)</li> </ul> </li> </ul>	Bull	80		

**Trade Reference (only for Relevant/Livestock or meat export Projects)**

NGO/ Company Name	Contact Details in NGO/Co.	Total Contract Value	Dates	Description of Contract	Related Services Provided

Note: Please provide copies of the previous verified purchase orders/contract.

## TENDERER'S DECLARATION

In response to your tender for the above contract, we, the undersigned, hereby declare that:

- 1** We have examined and accept in full the content of the dossier for invitation to tender and We hereby accept its provisions in their entirety, without reservation or restriction.
- 2** We offer to deliver, in accordance with the terms of the tender dossier and the conditions and time limits laid down, without reserve or restriction:  
Package No 1: [*description of supplies with indication of quantities and origin*]
- 3** The price of our tender is mentioned in the price schedule
- 4** We will grant a discount of [%], or [...] [in the event of our being awarded Package#... & Package#..].
- 5** This tender is valid for a period of 60 days from the final date for submission of tenders.
- 6** We will inform IDEA immediately if there is any change in the above circumstances at any stage during the implementation of the contract. We also fully recognise and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this and other contracts of the contracting authority.
- 7** We note that IDEA is not bound to proceed with this invitation to tender and that it reserves the right to award only part of the contract.
- 8** We agree to adhere to all of the terms and conditions of the contracting authority as provided in the tender dossier.
- 9** We confirm that we are not engaged in any corrupt, fraudulent, collusive or coercive practices and acknowledge that if evidence contrary to this exists, IDEA reserves the right to terminate the contract with immediate effect.
- 10** We are not bankrupt or being wound up, are having our affairs administered by the courts, have not entered into an arrangement with creditors, have not suspended business activities, are not the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations
- 11** We have not been convicted of an offence concerning professional conduct by a judgment which has the force of res judical.
- 12** We have not been guilty of grave professional misconduct proven by any means which the contracting authority can justify
- 13** We have fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which we are established or with those of the country of the contracting authority or those of the country where the contract is to be performed
- 14** We have not been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organization or any other illegal activity detrimental to the European Communities financial interests

Name and function:

Signature and Stamp:

Date:

Duly authorized to sign this tender on behalf of: .....

## CONFIDENTIAL QUESTIONNAIRE

### Company Information

Question	Response
Full Legal and Trading Name.	
Date of Registration of your company (please attach certificate)	
Full address.	
Registered place of business (if different from street address).	
Name the contact within your organization to whom all correspondence regarding this should be addressed. This include <b>Cell#, Email Address</b>	
Company website address.	
Name and position of person authorized to enter into negotiations and sign any formal agreement.	
Company registration details such as, i. Registration numbers ii. Trade license number (copy must be attach)	
Name of other key contacts: Director/s.  Sales/Orders.  Technical Support.	

## Business Information

Question	Response
<p>Provide a brief description of your Company profile and structure, size and location(s) including a brief overview of your marketing and the scope of operations and styles manufactured.</p> <p>Relationships with any parent company (if applicable).</p> <p>Include details of third-party contractors where applicable.</p> <p>Details of joint venture arrangements (if applicable).</p>	
List of Products/Services	
List of Major Clients	
<p>Details of your company's experience in the manufacture or supply of similar items, keeping in view the following points:</p> <ul style="list-style-type: none"> <li>i. Name of company/INGOs</li> <li>ii. Contract Value</li> <li>iii. References</li> </ul> <p>(Pos/ agreements copy must be attach)</p>	

**Banker's Detail:**

Question	Response
Bank Name, Account Title, branch and total turnover in USD of last year (attach the bank statement of last 6 months)	

Note: IDEA carries out projects in the field of humanitarian aid and development cooperation which are financed by the European Community, among others. Part of this qualifying process for our suppliers is the following declaration by your company (in accordance with European Union rules and conditions for the awarding of contracts for services, supplies of goods and construction services).

**Trade Reference (only for Relevant/Livestock or meat export Projects):**

	1	2	3	4
Name of Organization				
Contact Person and phone number				
Description of items/services delivered				
Quantity				
Date of contract awarded				
Date of contract Completed				
Value of Contract in PKR				